Macon-Bibb Economic Opportunity Council, Inc.
Request for Bid Proposal – Lawn Care & Grounds Maintenance Services

11/02/2026

Submitted To:

Macon-Bibb Economic Opportunity Council, Inc.
456 Bay Street
Macon, GA 31201

Please submit proposals separately for each location.
Indicate which location:

☐**Sarita R. Hill Center**
2312 Shurling Drive, Macon, GA

☐**Jimmie Samuel at Agnes Barden**
2521 Anderson Drive, Macon, GA

☐**EOC Administrative Office**
456 Bay Street

The Macon-Bibb Economic Opportunity Council, Inc. (Macon-Bibb EOC) is seeking competitive bids from qualified lawn care and grounds maintenance contractors to provide routine and seasonal services for the Sarita Hill Center located at 2312 Shurling Dr., Macon, GA, Jimmel Samuels at Agnes Barden located at 2521 Anderson Drive Macon, GA and/ or EOC Administrative Office located at 456 Bay Street Macon, GA. The selected contractor will ensure the property remains clean, safe, and visually appealing throughout the year.

Scope of Work

A. Summer Season (April – October)
High-growth period requiring more frequent service.

- Weekly mowing of all turf areas
- Edging sidewalks, curbs, and building perimeter

- Trimming around structures and landscaping
- Blowing debris from walkways and parking areas
- Weed control in beds and fence lines
- Shrub/hedge trimming as needed

B. Winter Season (November – March)

Low-growth period with reduced frequency.

- Bi-weekly or monthly mowing (as needed)
- Leaf removal
- Light trimming of shrubs/hedges
- Weed control maintenance
- Storm debris cleanup (as needed)

C. Optional Add-On Services

- Mulch installation as needed

3. Pricing Requirements

Contractors must provide pricing per site with a monthly breakdown that reflects seasonal differences.

Required Pricing Format

A. Summer Season Pricing (April–October, 7 months)

- Cost per service visit: $_____
- Number of visits per month: 4
- Monthly total (Summer): $_____
- Season total (7 months): $_____

B. Winter Season Pricing (November–March, 5 months)

- Cost per service visit: $_____
- Number of visits per month: 1–2 (contractor to specify)
- Monthly total (Winter): $_____
- Season total (5 months): $_____

C. Annual Total

- Total Annual Cost: $_____

D. Optional Services (Itemized)

- Mulch installation: $_____
- Fertilization program: $_____
- Tree trimming: $_____
- Irrigation inspection/repair: $_____

4. Contractor Requirements

- Valid Georgia business license

- General liability and workers' compensation insurance
- Minimum two years of commercial lawn care experience
- References for similar work
- Ability to meet seasonal service expectations

5. Bid Submission Requirements

Submit a complete bid package including:

- Company information
- Seasonal pricing breakdown (required format above)
- Proof of insurance
- References
- Any value-added services

6. Submission Information

Macon-Bibb Economic Opportunity Council, Inc.

Submit proposal by November 6, 2026, at 3pm to EOC Admin office at 456 Bay Street.

7. Contact Information

Company Name:_____

Address:_____

Contact Number:_____

Email Address:_____

Contact Person:_____

8. Authorization

Authorized Representative: _____

Title: _____

Date: _____